

AGENDA

May 11, 2015 ♦ 7:00 p.m.
Wattsburg Area Elementary School

A. School Board President

- Roll Call
- Recognition of Visitors for Comment on Agenda Items
 - All visitors will be recognized and directed by the Board President.
 - Visitors that have requested to be placed on the Agenda are limited to 10 minutes.
 - Visitors not on the agenda are limited to 5 minutes.

B. Superintendent's Report

C. Business Administrator's Report

- Treasurer's Reports
 - ❖ General Fund
 - ❖ Capital Projects
 - ❖ Cafeteria Balance Report
- Review General Fund Bills – **Exhibit A**
- Review Checks Already Written – **Exhibit A1**
- Review Cafeteria Bills – **Exhibit B** (To be provided next week)
- Review Cafeteria Checks Already Written – **Exhibit B1** (To be provided next week)
- Capital Projects Bills

D. Legal Advisement

LA – 1 (I) Elect Treasurer for the 2015-2016 Fiscal Year

- To elect Northwest Savings Bank (Wattsburg Branch) as the WASD Treasurer for the 2015-2016 fiscal year and to authorize Timothy Pohorence to be the designated signatory.

LA—2 (I) Designation of Depository for the 2015-2016 Fiscal Year

- To approve Northwest Savings Bank (Wattsburg Branch) as the WASD Depository for the 2015-2016 fiscal year.

LA—3 (I) Appointment of School District Solicitor for the 2015-2016 Fiscal Year

- To appoint the firm of Knox, McLaughlin, Gornall and Sennett with Ms. Christine McClure as the School District's solicitor and Mr. Mark Kuhar as the Labor Relations solicitor for the 2015-2016 fiscal year.

LA—4 (I) Appoint Current Delinquent Per Capita Tax Collector

- To appoint Berkheimer Associates as the current delinquent per capita collector for the 2015-2016 fiscal year.

E. Finance

F – 1 (I) Adoption of the Proposed Final General Budget for 2015-2016

- **Motion:** To approve the adoption of the proposed General Fund Budget for the 2015-2016 school year in the amount of \$24,730,444 and to authorize the Secretary to post the following notice:
The Board of Directors tentatively approved the proposed final budget for the Wattsburg Area School District for the fiscal year of 2015-2016 on May 18, 2015. A copy of the said budget in the amount of \$24,730,444 is open for inspection by the public Monday through Friday from 7:30 a.m. to 4:00 p.m. at the District Administration Office, 10782 Wattsburg Road, Erie, PA 16509. Adoption of the final budget is scheduled for June 22, 2015, 7:00 p.m. at the Wattsburg Area Elementary Center.

F. Building and Grounds

B – 1 (I) Facility Use

- To approve the following facility use requests:
 - WAMS Wrestling Room, Gymnasium, Boys' locker room November 2, 2015 through March 18, 2016 6:00 – 7:30 p.m. by the Wattsburg Wrestling Club for practice. No cost to requestor.
 - WAEC Gymnasium on Saturdays Sept 12, 19, 26; Oct 3, 10, 17, 24; Nov 7 and 14, 2015 8:30 a.m. – 8:30 p.m. by the Seneca Soccer Club for practice and games. No cost to requestor.
 - WAEC Library on Tuesday, September 8, 2015, 6:30 – 7:30 p.m. by the Seneca Soccer Club Coaches. No cost to requestor.
 - SHS Gymnasium, Boys' locker room, WAMS Cafeteria and Football fields June 22 – 25, 2015, 7:30 a.m. – 5:30 p.m. by the Seneca Football and Basketball teams for Catskills Summer Athletes Camp. No cost to requestor.
 - SHS football field on May 28, 2015 by Seneca Football for a 7 on 7 vs. Strong Vincent from 3:00 – 5:00 p.m. No cost to requestor.

G. Personnel

P – 1 (I) Additions to Teachers' Substitute List for the 2014 - 2015 School Year

- To approve Courtney Pound as an addition to the Teachers' Substitute List for the 2014-2015 school year.

P – 2 (I) Additions to the Service Personnel Substitute List for the 2014-2015 School Year

- To approve Melissa Coburn, Carolyn Post and Denise Rutkowski as additions to the Service Personnel Substitute List for the 2014-2015 school year.

P – 3 (I) Job Description

- To approve following job descriptions as outlined:
 - Guidance Secretary
 - Special Education Aide
 - Superintendent's Secretary
 - District Administration Office Secretary (formerly Assistant Superintendent's Secretary)
 - Accounting Clerk
 - Payroll Secretary
 - PIMS/Child Accounting Coordinator (formerly SIS Specialist)

P – 4 (I) WASD Organizational Chart

- To approve the Wattsburg Area School District Organizational Chart as outlined.

P – 5 (I) Appointments

- To approve the following appointments:
 - Karen Bayhurst as Guidance Secretary, Class A, 8 hours/day, 260 days/year at the rate of \$14.65/hour effective May 19, 2015.
 - Jeanne Winkler as Media Secretary, Class B, 7.50 hours/day, 215 days/year at the rate of \$12.71/hour effective May 19, 2015.
 - Melonie Lang as Instructional Aide: Education Materials/Attendance Clerk, Class B, 7 hours/day, 185 days/year at the rate of \$11.33 effective May 19, 2015.
 - Constance Coverdale as Medical Assistant for the ESY Summer Program throughout the month of July 2015 and possibly into August 2015 to be paid at contractual rate according to the WASD/WESPA Collective Bargaining Unit.
 - Pam Swanson as bus driver at the rate of \$15.67/hour retro-active to April 24, 2015.

P – 6 (I) Transfer of Entity

- To approve the following resolution:
 - In accordance with Section 1113 Transfer of Entity of the Pennsylvania School Code of 1949, as amended, it is resolved that the following employee will transfer to the Wattsburg Area School District from the Northwest Tri-County I.U. #5, effective July 1, 2015. Salary will be determined by the WASD/WEA Collective Bargaining Agreement.

Edith Reed – Masters, Step 8

Seniority will be transferred for the purpose of crediting sick leave accumulated in the sending entity and also for their years of service in the sending entity, the latter for the purposes of sabbatical leave eligibility and salary placement in the salary schedule; provided, however, that such employee shall not utilize sabbatical leave until having taught in the receiving entity for a period of three (3) years. Such employee shall transfer accrued seniority in the area of certification required for the transferred program or class only. (Section 1113).

P – 7 (I) Leaves

- To approve an Intermittent Family Medical Leave for Christopher Ward effective May 5, 2015.

P – 8 (I) Elimination of Positions

- To approve the elimination of the following positions:
 - Title I Aide, 7 hours (3 positions)
 - Special Needs Aide, 7 hours (1 position)
 - Behavioral Aide 5.5 hours (1 position)
 - Behavioral Aide, 7 hours (1 position)

P – 9 (I) Conference Request

- To approve Tom Podpora to attend Multi-Hazard Emergency Planning for Schools in Edinboro, PA on July 20-23, 2015. Cost \$103.52. Funds from Professional Development.

P – 10 (I) Resignation

- To accept the resignation of Brenna Cosgrove, WAMS Physical Education Teacher effective June 5, 2015.

H. Policy

I. Curriculum

C – 1 (I) Seniors for Graduation

- To approve those seniors who meet all graduation requirements to receive a Seneca High School diploma as outlined on Graduate Candidate Listing.

C – 2 (I) Math Programs

- To approve the implementation of Math in Focus, Everyday Counts, and Eureka Math for the 2015-2016 school year.

J. Principals’/Supervisors’ Report

K. Technology

L. Transportation

T – 1 (I) Transportation Requests

- To approve Advanced Chemistry Students to attend NWPAC Collegiate Academy on May 27, 2015. Cost: \$210. Funds from Student Activities.

T– 2 (I) Bus Pressure Washing and Undercoating

- To approve Brian Gnage to pressure wash and undercoat WASD School Buses at a cost not to exceed \$2,900.

M. Athletic/Extra-Curricular

AE – 1 (I) Game Help

- To approve Mike Pettinato as an addition to the 2014-2015 game help list.

AE – 2 (I) Volunteers Application

- To approve Ronald Brochey and Linda Trejchel as additions to the WASD Volunteer list.

AE – 3 (I) Extra-Curricular Appointment

- To approve Cecilia Polumbo as the Class of 2019 Advisor to be paid at contractual rate according to the WASD/WEA Collective Bargaining Unit.

N. Miscellaneous

M- 1 (I) Surplus Items

- To declare the following items as surplus:
 - Library materials as outlined on Weeding Log
 - WAEC Dot Matrix Printer Model 4234-02 Ser. 41-30130
 - WAEC Xerox fax Model 7042 Ser. E139751T 8HD056642
 - Buses #51, #54, #57, #72 and #77 as outlined

O. Board Correspondence and Dialogue

- Board Members
- Recognition of visitors for general comment

P. Erie County Vocational-Technical School – Mr. Eric Duda

Q. Northwest Tri-County Intermediate Unit – Mr. Josh Paris

R. Adjournment